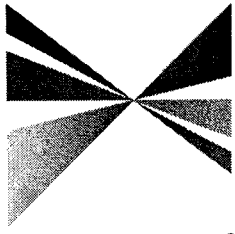


SOUTHERN CALIFORNIA



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Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

MEETING OF THE

ADMINISTRATION COMMITTEE

**Thursday, November 6, 2003
9:00 a.m. – 10:15 a.m.**

**SCAG Offices
818 W. 7th Street, 12th Floor
San Bernardino A & B Conference Room
Los Angeles, California 90017
213. 236.1800**

Agenda & Map Enclosed

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at 213.236.1993 or salcido@scag.ca.gov

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

- | | | |
|-------|---|----|
| 3.1.1 | <u>Approval of October 2, 2003 Minutes Attachment</u> | 56 |
| 3.1.2 | <u>Approval of Contracts</u> RC Attachment | 11 |
| | • Crown Consulting | 12 |
| 3.1.3 | <u>NARC Dues FY 2003-2004 for \$12,500 RC Attachment</u> | 14 |
| 3.1.4 | <u>Approve assignment to the Transportation Corridor System the following Amended and Restated MOUs- Amended and Restated Memorandum of Understanding between SCAG and the Foothill/ Eastern Transportation Corridor Agency Regarding Implementation of Toll Pricing Policy RC Attachment</u> | 18 |
| | • <u>Approve assignment to the Transportation Corridor System the following Amended and Restated MOUs Amended and Restated Memorandum of Understanding By and Between SCAG and San Joaquin Hills Transportation Corridor Agency Regarding Implementation of Toll Facility Pricing Policy</u> | |

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ADMINISTRATION COMMITTEE

AGENDA

| | PAGE # | TIME |
|---|--|------|
| <u>CONSENT CALENDAR – Cont'd</u> | | |
| 3.1.5 <u>Amend Resolution 03-446-2 of the Joint Powers Insurance Authority (JPIA) MOU & Amend Resolution 03-446-3 covering volunteers in the Self Insurance changing the date to Dec. 1, 2003 RC Attachment</u> | 20 | |
| 3.1.6 <u>Adopt Resolution 03-447-1 Approving JPIA for Liability Insurance RC Attachment</u> | 23 | |
| 3.2 <u>Receive & File</u> | | |
| 3.2.1 <u>Conflict of Interest – (Info Only) RC Attachment</u> | 25 | |
| 3.2.2 <u>Contracts & PO's between \$5,000-\$25,000 RC Attachment</u> | 26 | |
| <ul style="list-style-type: none">• Aquent• HP Direct• IBM Corporation | | |
| 3.2.3 <u>Summary of Key Issues and Actions Taken by the Policy Committees in October RC Attachment</u> | 27 | |
| 3.2.4 <u>SCAG Legislative Matrix RC Attachment</u> | 31 | |
| 4.0 <u>ACTION ITEMS</u> | | |
| 4.1 <u>Administration Committee Report</u> | Mayor Richard Dixon, Chair | |
| 4.1.1 <u>Adopt Resolution 03-447-2 approving 2003-2004 OWP Amendment #1 Mailed Separately</u> | Jim Gosnell Deputy Executive Director | |
| Recommended Action: Approve | | |

Admin. Comm. Agenda – Salcido
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ACTION ITEMS – Cont'd

ADMINISTRATION COMMITTEE

AGENDA

| | | PAGE # | TIME |
|-------|--|---|------|
| 4.1.2 | <u>Proposed Travel Reimbursement Policy for Appointed Committee Members Attachment</u> | Charlie Wagner Acting Manager of Finance | 37 |
| | Recommended Action: Adopt proposed policy on travel reimbursement | | |
| 4.2 | <u>Audit/Best Practices Committee Report</u> | | |
| | <ul style="list-style-type: none"><u>Update on KPMG FY 2002-2003 Audit/Management Letter/Single Audit</u> | Councilmember Sidney Tyler, Chair | |
| 5.0 | <u>INFORMATION ITEMS</u> | | |
| 5.1 | <u>Monthly Financial Report Attachment</u> | Bert Becker, CFO | 49 |
| 5.2 | <u>Cost Analysis of Maglev High Speed Rail into Coachella Valley Attachment</u> | Zahi Faranesh Manager, Special Projects | 61 |
| 6.0 | <u>FUTURE AGENDA ITEMS</u> | | |
| | Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes. | | |
| 7.0 | <u>LEGAL COUNCIL REPORT</u> | | |
| 7.1 | <u>Closed Session</u> | | |
| | <ul style="list-style-type: none">Conference with Real Property Negotiators: Government Code Section 54956.8 Authorization to negotiate price, terms and conditions of sublease for building space at 818 West Seventh St. Los Angeles. Negotiator, Sierra Commercial Services, Inc. | | |
| 8.0 | <u>ANNOUNCEMENTS</u> | | |
| 9.0 | <u>ADJOURNMENT</u> | | |
| | The next meeting is scheduled for Thursday, December 4, 2003 at the SCAG Offices. | | |

Admin. Comm. Agenda – Salcido
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